



## **Information on Personal Data Process**

in accordance with Article 13 par. (1) of the General Data Protection Regulation (EU) 2016/679

The University of Crete (UoC) and the Special Account for Research Funds (hereinafter SARF UoC) inform you that the University of Crete collects and processes the personal data, simple and of special categories, that you have entered, for the purpose of the performance of the present contract, to which you are a party, and in particular:

- a) Updating the project monitoring information system managed by SARF UoC for the purpose of implementing such projects;
- (b) The approval of the execution of the present contract by the UoC Research Committee;
- (c) the control, monitoring and verification of the execution of the present contract, on the one hand by the Financial and Administrative Support Unit of SARF UoC and by the scientific supervisors, on the other hand by the managing authorities of the relevant financial programs or the authorized persons of the funding institutions and the staff of the audit organizations who perform audits in accordance with the law,
- (d) The payment of the fees provided in the contract and of the statutory deductions, insurance contributions, and any other deductions in favor of third parties as provided for by law,
- (e) The communication with the personal data subject on any matter relating to the performance of the contract and after its expiry,
- (f) Investigating any liability or any offenses committed in the performance of the contract.

The collection and processing of your data is based on article 6 par. 1 sentence b and 9 par. 2 (b) and (g) of General Data Protection Regulation (EU) 2016/679.

Your personal data will remain available for the University of Crete for the period of the validity of the present contract and for a period of twenty (20) years after the expiration of its term, unless legal claims are raised, so they will be maintained until the completion of the litigation and subsequently they will be deleted.

For the above period, recipients of your personal data may be external partners who provide updates and upgrades to the payroll software and / or the computerized system. They may also be transmitted to the competent authorities (in Greece or abroad) acting audit, monitoring and verification on behalf of the project funding body in the context of which the present contract has been concluded.

As long as your personal data remains available for the University of Crete you may exercise the rights of access, rectification, erasure, restriction of processing, objection and portability, in accordance with the terms of the General Data Protection Regulation (EU) 2016/679. You also have the right to lodge a complaint with the supervising authority at [www.dpa.gr](http://www.dpa.gr).

You can contact with the Financial and Administrative Support Unit of SARF UoC of the University of Crete at [info@elke.uoc.gr](mailto:info@elke.uoc.gr).

The University of Crete has appointed a Data Protection Officer who you can contact with at the email address: [dpo@uoc.gr](mailto:dpo@uoc.gr).

I am informed

Date: .....

Full name: .....

Signature: .....

Information template A: attached to contracts between SARF UoC and individuals, employed at projects, including students at traineeship.